

APPOINTMENTS COMMITTEE
4 NOVEMBER 2008

6.30 TO 7 PM

PRESENT: Councillor David Williams (chairman), Councillors Stephen Alambritis, Margaret Brierly, Chris Edge, Samantha George, Maxi Martin, George Reynolds.

ALSO PRESENT: Dean Shoesmith (Head of HR), Susanne Wicks (Democratic Services Officer).

1 DECLARATIONS OF INTEREST

None were made.

2 APOLOGIES FOR ABSENCE

Apologies were received from Councillor David Chung and Councillor Debbie Shears.

3 MINUTES OF THE MEETINGS HELD ON 10 AND 16 OCTOBER 2008

RESOLVED: That both sets of meetings are agreed as an accurate record.

4 APPOINTMENT TO THE POST OF HEAD OF CIVIC AND LEGAL SERVICES (MONITORING OFFICER)

Dean Shoesmith introduced this report and dealt with questions raised by committee members. In response to concerns raised by Councillor George Reynolds about the recruitment process, Dean Shoesmith advised that the search agency will be given a clear brief by the council prior to commencing the search. The brief will state that candidates put forward on the long list should be mixed in terms of age, gender and ethnicity. Dean Shoesmith gave some further information on GatesbySanderson, and explained how they will carry out the search.

Recommendation A was put to the vote. There were six votes in favour and one vote against (by Councillor George Reynolds) and it was:

RESOLVED:

- A. That the Committee approves the job description and person specification and the recruitment process for the post of Head of Civic and Legal Services.

The remaining recommendations were then considered and it was unanimously:

RESOLVED:

- B. That the committee ratifies the appointment of Councillors Williams, George and Martin as members of the formal interview panel for the post of

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Head of Civic and Legal Services.

- C. That the committee approves the proposal to pay a market supplement if feedback is received that this is required to attract the best candidate.